

**Cheung Chuk Shan College Alumni Foundation Fund**  
**Management Committee**

**AGENDA OF SECOND MEETING**

Date: 8<sup>th</sup> August 2009

Time: 2:30 p.m.

Venue: Geography Room, Cheung Chuk Shan College

1. Welcome and Introduction from the Chair
2. Roll call of attendance and apologies from non-attendance
3. To receive and adopt the Agenda of the Meeting
4. To confirm the Minutes of the First Meeting held on 30<sup>th</sup> July 2008
5. To discuss the matters arising
6. To receive and adopt the Activities Report for the academic year (2008-2009) of the Principal, Mr. Yuen Tze Lam, Joseph
7. To receive and adopt the Financial Report of the CCSC Alumni Foundation Fund (2008-2009) of the Treasurer
8. To discuss the activities to be organized in the coming year (2009-2010)
9. Allocation, management and administration of the Fund for the coming year (2009-2010)
  - ◆ Four commendable service awards will be introduced on top of four outstanding service awards. The book coupons for commendable would be \$200 each whilst those for outstanding would be \$400 each.
  - ◆ The Fund would make an investment of \$30,000 annually in business-oriented activities such as Lunar New Year Fair Stall. In case a loss is incurred, the School would cover the loss out of other funding.
10. To discuss the Appointment of Advisors of the CCSC Alumni Foundation Fund (2009-2010), namely, Mr. Raymond K.T. CHEUNG and Mr. TSOI Sheung Kai.
11. Any Other Business
12. Date, time and venue of next meeting
13. Adjournment of the meeting