

Cheung Chuk Shan College Alumni Foundation Fund Management Committee

Minutes of the 4th Meeting
Held on Saturday, 30th July 2011
In Geography Room, Cheung Chuk Shan College

Members Present:

Mr. Hui Tin Fook, David (Chairman)
Ms. Wong Chi Fong, Winnie (Honorary Secretary)
Mr. Yuen Tze Lam, Joseph
Ms. Fok Suk Han
Ms. Poon Wai Yee, Yvette
Mr. Co Dixon Yau-tik
Mr. Tsoi Sze Yeung
Mr. Chung Yik Cheung, Raymond
Mr. Koo Benny

Advisors Present:

Mr. Cheung Kui Tong, Raymond
Mr. Tsoi Sheung Kai

In Attendance

Mr. Chan Chun Chung
Mr. Li Yi Lut, Lawrence

Members Absent with Apology:

Mr. Leung Sau Chi
Mr. Chan Chuen Wing
Ms. Ng Lai Chu, Wendy

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1. Welcome and Introduction from the Chair

The Chairman welcomed and expressed his gratitude to all those present at the Fourth Meeting of the Cheung Chuk Shan College Alumni Foundation Fund Management Committee (hereinafter the "Committee").

2. Roll Call of Attendance and Apologies from Non-Attendance

Roll call was taken. The following members were present: Mr. David Hui (Chairman), Ms. Winnie Wong (Honorary Secretary), Mr. Joseph Yuen, Ms. Fok Suk Han, Ms. Yvette Poon, Mr. Dixon Co, Mr. Tsoi Sze Yeung, Mr. Raymond Chung and Mr. Benny Koo.

Mr. Leung Sau Chi and Ms. Ng Lai Chu were absent because of personal reasons. Mr. Chan Chuen Wing was abroad and was unable to attend the meeting.

The Advisors, Mr. Raymond Cheung and Mr. Tsoi Sheung Kai, were present. The Honorary Auditor, Mr. Chan Chun Chung was also present.

Mr. Lawrence Li, an alumnus, was in attendance upon invitation.

3. To Receive and Adopt the Agenda of the Meeting

The Agenda was received and adopted without amendment.

4. To Confirm the Minutes of the Second Meeting held on 8th August 2009

Ms. Fok Suk Han pointed out that on page 2 of the Minutes of the Third Meeting, there was a typographical error. Under item 5a, “Mr. Wendy Ng” should read “Ms. Wendy Ng”. It was agreed that the Minutes be amended to correct the error.

The Chairman also pointed out that on page 2 of the Minutes, under item 5b, it was unnecessary to define the term “OSA” as it was defined in a previous paragraph on the same page. It was agreed that the definition be amended to avoid repetition.

Ms. Tsoi Sze Yeung proposed and Ms. Fok Suk Han seconded the motion to confirm the amended Minutes of the Third Meeting. There being no opposition, the motion was carried.

5. To Discuss the Matters Arising

a. New Members

The Chairman explained to the Committee that it was agreed that the Chairman of the OSA and the Alumni Manager would become ex-officio member of the Committee. He welcomed Mr. Benny Koo, Chairman of the OSA, and Mr. Raymond Chung, Alumni Manager, as the new members.

b. Website

Mr. Tsoi Sze Yeung reported that construction of the website had been largely completed. Only several matters remained, including the correction of typographical errors, the update of donation record and minutes, and the uploading of photos.

He had added hyperlinks to the College’s and the OSA’s websites in the Fund’s website, but had difficulty in accessing Mr. Ching’s website. He hoped that hyperlinks to Fund’s website could be added in the College’s website.

Mr. Yuen said that it could be easily and quickly done once the Fund’s website is in place.

c. Promotion of the Fund

Mr. Tsoi Sze Yeung asked about how the Fund was and could be promoted to the alumni and the students of the College.

Mr. Yuen explained that firstly, there was an announcement during the Annual Dinner. Secondly, scholarships and prizes had been offered under the name of the Fund and logos had been attached on items donated by the Fund so current students knew of the existence and the work of the Fund. He acknowledged that this was a more subtle way of promotion. Thirdly, information had been put on notice boards.

Mr. Yuen suggested that an ex-officio seat on the Committee be set up for the Chairman of the Students' Association so that the views and needs of current students could be brought to the Committee.

d. Appointment of Advisors

The Chairman reminded the Committee that the appointment made last year was for a term of two years. He expressed his gratitude for the presence of the two advisors, Mr. Raymond Cheung and Mr. Tsoi Sheung Kai.

e. Re-organisation of the OSA

The Chairman reiterated his view that the key to success of the OSA was in the members. It was by organising more activities that the members who might be interested in being Alumni Manager and/or participating in the Fund could be gathered. Last year, he saw a great step forward in the work of the OSA. As the new session coming, he hoped that there could be continuity in the management team of the OSA and a majority of the current committee members would remain in the next session.

Mr. Benny Koo gave the Committee an account of the most updated situations in the OSA. The mentorship scheme has started on 2nd July. Tea gatherings, as suggested by the Chairman, were organised twice where alumni attended upon invitation. The third such gathering would take place on 13th August 2011 and some who were interested in joining the executive committee of the OSA were invited.

5 of the current members of the executive committee of the OSA were interested in running the election for a second term. There would be at least 2 new members of the executive committee. However, Mr. Koo noted that there was no representative from the batch of students graduating in the 1980s. Such students not even present at the Annual Dinner.

Names were suggested at the meeting and it was agreed that advice would be sought from former teachers of the College.

The Chairman noted that the present Chairman of the OSA, Mr. Benny Koo, was in fact recommended by Ms. S.M. Ng. He pointed out that

the success of the alumni organisations of The University of Hong Kong was dependent on the participation of different generations of alumni. There were activities which could be organised with little effort, such as the tea gatherings. It would be preferable if there could be regular tea gatherings on the fixed dates. When a group of alumni could be gathered, it would be easier to ask them to join any other activities.

Mr. Benny Koo said that at the time of the meeting, there was no active promotion of the tea gatherings but it would soon be made open to all.

Mr. Raymond Chung pointed out that time was tight to look for new blood for the executive committee of the OSA as according to its Constitution, election should be held in September. Moreover, it would be the College's 45th Anniversary 2 years later, which would be a big event, preparation of which should commence soon. He expressed his hope that the former teachers of the College could assist in the search of new members for the executive committee of the OSA.

The Chairman opined that many alumni were willing to be involved in OSA affairs and were indifferent as to whether they were to have a position of responsibility in the executive committee. He saw big progress in the past year and agreed with the direction to involve alumni of every generation.

Mr. Raymond Chung said that there was good communication between the OSA and the College, which was conducive to the development of the OSA. Mr. Chung himself, being the Alumni Manager, was part of the executive committee. The Principal and Vice Principals were also actively involved. The participation of Ms. Jenny Kong, alumnus and also a current teacher of the College, was very helpful to the establishment of a stronger bonding between the College and the OSA, rendering it easier for the OSA to organise activities. It was hoped that one more teacher could join.

f. Communication between the Fund and the OSA

The Chairman noted that the communication had been satisfactory as Mr. Benny Koo and Mr. Raymond Chung, members of the executive committee of the OSA, were members of the Fund's Committee.

Mr. Benny Koo said that at the time of the meeting, he had no intention of running the election in the coming session of the OSA, but he would still attend the meetings of the OSA in the coming session to share his experience.

The Chairman suggested that the immediate past Chairman should be made an ex-officio member of the executive committee of the OSA.

Mr. Raymond Chung agreed in principle but noted that the Constitution had to be, and indeed should be, amended if the OSA was aware of the existence of the Fund.

g. Communication among the Alumni Manager and the OSA

Mr. Raymond Chung commented that no problem had arisen in the previous year as he, as the Alumni Manager, was a member of the executive committee of the OSA

6. To Receive and Adopt the Activities Report for the Year (2010 – 2011) of the Principal, Mr. Yuen Tze Lam, Joseph

Mr. Joseph Yuen presented to the Committee the Activities Report for the year (2010 – 2011) and the details were as follows:

a. CCSC Alumni Foundation Fund Outstanding Service Award

In 2009/10, Choi Yuen Tsing (S4C), Cheung Mei Yi (S4D), Lam Chi Tak (S6A) and Ng Joseph Cho Yiu (S6B) received the award and were each given a book coupon of \$400.

In 2010/11, Siu Wing Tung (S3A), Kwan Hiu Lam (S4C), Chu Hoi Tik (S5A) and Lai Man Sin (S5A) received the award and were each given a book coupon of \$400, to be presented in 2011/12 school year.

b. CCSC Alumni Foundation Fund Commendable Service Award

In 2009/10, Kwok Kwun Fung (S3B), Kwan Hiu Lam (S3D), Siu Ka Yee (S4B) and Siu Sheung Yuen (S4B) received the award and were each given a book coupon of \$200.

In 2010/11, Luk Wing Lam (S3B), Li Ching Yee (S3E), Siu Sheung Yuen (S5A) and Siu Ka Yee (S5B) received the award and were each given a book coupon of \$200, to be presented in 2011/12 school year.

Mr. Yuen drew the Committee's attention to the list of recipients of both Service Awards. Two of the recipients of the Commendable Service Award in 2009/10 were given the award again in 2010/11.

The initial intention of the Awards as Mr. Yuen understands was to grant the Outstanding Service Award to the best students, and the Commendable Service Award to those who performed well, but not as good as those entitled to the Outstanding Service Award. In particular, the Commendable Service Award was set up because it was recognised that junior students had less chances to participate in service activities.

However this year, 2 of the recipients of the Commendable Service Award were senior students. Mr. Yuen invited opinions as to whether the current system had to be changed.

Mr. Yuen suggested that each of the Awards could be divided, half for senior students and half for junior students.

The Chairman suggested that there could be a set of Awards for senior students and a set for junior students. The best among the award winners would be given an overall Award in addition. Mr. Yuen pointed out that in that case, those short-listed students would be guaranteed a prize.

Miss Fok did not agree with the suggestion, expressing concerns that Awards would be concentrated on a few students.

The Chairman remarked that it was not a great burden to the Fund to grant additional prizes. The problem was in the proper distribution of prizes instead.

Mr. Yuen pointed out that the problem stemmed from the fact that those who received the Commendable Service Award last year contended for the Outstanding Service Award, but were outperformed by some better candidates, as a result of which some of the Commendable Service Award went to senior students.

Miss Winnie Wong opined that it was very difficult to choose among the candidates. Some of them were very presentable. Others were less so, but might have worked equally hard, if not more.

The Chairman invited Miss Wong and Miss Fok, members of the selection panel to share their experience on the selection process.

Miss Winnie Wong explained that junior and senior students participated in community service in different ways. Junior students generally focused on front line work while senior students were more involved in the organisation and planning work.

Mr. Benny Koo suggested that there could be one Commendable and one Outstanding Service Award for each year of study.

Mr. Yuen pointed out the likely problem that Secondary 1 students would be new to the College and could not have found many opportunities to participate in community service.

Mr. Tsoi Sze Yeung asked if the Awards had met their targets, in particular, whether they did in fact in promoting service to society and the Fund itself. If the Awards provided no incentive for students or no one actually valued them, resources should be placed on other areas.

The Chairman observed that it did serve the purpose. The Awards were previously under his personal name, in the hope that to encourage our schoolmates to participate in community service and the College would not be labelled as a school in which students knew nothing except study.

The Chairman then suggested that 12 students be nominated each year. Each of the two Awards could be divided into junior section and senior section. The selection panel could have discretion to additionally grant one Commendable and one Outstanding Service Award.

It was agreed by all.

Regarding the details, Mr. Yuen recommended that 3 junior and 3 senior students should be nominated each from the Red Cross Youth Team and the Community Service Team, making a total of 12. All students would be presented with a certificate of merits. There would be 2 senior and 2 junior students for each of the Outstanding and Commendable Service Award. The selection panel would have the discretion to additionally grant one Commendable and one Outstanding Service Award.

It was again agreed by all.

c. CCSC SAGE Elder Academy

230 students organised 1 green handicraft course, 1 Facebook course, 1 basic computer course and 2 photo-editing courses for a total of 37 elders, of whom some participated in more than one course. \$724 from the Fund was used as subsidy for tools and materials in the green handicraft course.

6 students joined the College's Christmas programme with 12 elders, spending \$100 on Christmas hats.

d. Service Learning Trip to China

17 students from S4 and S5, led by teachers Mr. Tong Ling Poon, Miss Kong Tsui Yan and Miss Kwok Yuen Ching, would visit Yan Bei (岩背) in Guangdong from 14th – 19th August 2011 to teach local junior secondary school students English language and IT skills. \$5,000 from the Fund was used for the trip. The rest was subsidised by the College so that both students and teachers would not have to pay.

e. Community Services

In the Fun Fair, organised from 28th – 30th September 2010, the Community Services Student Team promoted their activities to the whole College. \$141.40 was used for display board decoration.

Activities were organised jointly by the College, Harmony Garden Lutheran Centre for the Elderly of the Hong Kong Lutheran Social Service (香港路德會社會服務處 路德會富欣花園長者中心), in which 42 S2 – S6 students visited and interviewed the isolated elders. A booklet, titled "Journal of Life", was subsequently published. \$109.80 was used for making desserts with elders and drinks.

38 S1 – S6 students participated in a visit, co-organised by the College and the Shek Kip Mei Lutheran Centre for the Blind of the Hong Kong

Lutheran Social Service (香港路德會社會服務處 路德會石硤尾失明者中心), to the visually impaired and the blind on 18th December 2010. \$449.50 was used for dessert ingredients.

Two Fun Days for the Children of Down Syndrome were organised by the College and the Hong Kong Down Syndrome Association (香港唐氏綜合症), in which 17 S1 – S5 students participated. \$703.80 was used for game materials and dessert ingredients.

f. Red Cross Youth Team

The Red Cross Youth Team of the College participated in various competitions organised by the Red Cross. The results were as follows:

| Competition | Result |
|-----------------------------------------------|------------------------------------------------|
| Red Cross Outstanding Youth Team Competition | Overall Champion and Hong Kong Island Champion |
| First Aid Competition (North Point) (4 teams) | Champion and 2 nd Runner-up |
| Nursing Competition (North Point) (3 teams) | Champion |
| Drill Competition (HK Open) (1 team) | 1 st Runner-up |

\$1,030 from the Fund was used as subsidy for the entry fee of a total of 8 teams in the competitions. Subsidy would also be provided for the enrolment registration and the leadership training in August.

g. Moral Education Talks

A sex education talk was held by TeenAIDS for S3 students on 25th January 2011. \$2,100 from the Fund was used as subsidy.

h. Drama Festival and History Role Play Competition

In the Hong Kong Schools Drama Festival 2010/11, S1 – S6 students of the College staged the drama “流光”, winning 3 awards, namely the Commendable Performance Award, the Outstanding Stage Effect Award and the Outstanding Director Award.

As a form of appreciation to the participants, \$880 was used on prizes for them.

The History Role Play Competition was held on 6th July 2011. \$2,000 from the Fund was used as subsidy for costumes and prizes.

Mr. Yuen expressed his gratitude to Mr. Raymond Cheung, who served as one of the adjudicators of the History Role Play Competition.

Mr. Raymond Cheung said that the performance was enjoyable and of high quality.

i. Dramas with Moral Values

59 students went for the drama “一屋寶貝” by Actors’ Family.
\$1,770 from the Fund was used as subsidy.

12 students went for the drama “留守太平間” by Chung Ying Theatre.
\$360 from the Fund was used as subsidy.

11 students went for the drama “The Cove” by Oceanic Preservation
Society. \$370 from the Fund was used as subsidy.

j. DVDs of Great Films for Library

11 DVDs were purchased. Details are as follows:

Little Women
Pride and Prejudice
A Tale of Two Cities
David Copperfield
Sherlock Holmes – The Hound of the Baskervilles
Oliver Twist
A Midsummer Night’s Dream
Hamlet
MacBeth
King Lear

The DVDs purchased were all BBC productions. Most other DVDs
were for home entertainment purposes only and could not be made
available in the library of the College due to copyright issues.

Books were not purchased this year as the books corresponding to the
DVDs purchased were in the collection of the College's library.

k. Star of CCSC Award

No student represented Hong Kong in international competitions in the
previous years.

Kwong Ming Kin of S6A represented Hong Kong in the Athletics
Team in the 11th All China Secondary School Students Games held
from 16th to 21st July 2011 in Baotou of Inner Mongolia. A book
coupon of \$500 would be presented to him in 2011/12 school year.

l. Respect Our Teachers Campaign

\$527 from the Fund was used as subsidy for buying Thank You
Notepads for teachers.

**m. Extra-curricular Activities Participation for Disadvantaged
Students**

A total of \$2,500 from the Fund was used to subsidise 1/4 of the
programme fees for 9 participants who received half grant for school
fees. Another \$2,500 was used to subsidise 5 students who received

half grant for school fees to participate in the National Education Trip to Wuhan organised from 15th to 20th July 2011.

Mr. Yuen further explained that no subsidy was granted to those receiving full grant for school fees because the Jockey Club had doubled the grant for the under-privileged students. Where other sources of funding were available, the Fund would not be used.

n. English Ambassador Award

\$392 from the Fund was used as subsidy for gifts to 28 out of 32 English Ambassadors. The remaining 4 did not qualify as they joined in the middle of the school year.

Mr. Tsoi Sze Yeung asked whether the students had to apply for the subsidy for extra-curricula activities. Mr. Yuen replied that Mrs. Tang, teacher of the College, was responsible for looking after the funding from the Jockey Club, the Education Bureau, the College, and the Fund. A list of underprivileged students was kept at the School and they would be informed by the responsible teacher whether they would be interested to apply.

Mr. Yuen further informed the Committee that the Community Care Fund (關愛基金) would provide a sum of \$138,000 on 1st September 2011, to be used in the subsequent 3 years to subsidise students receiving CSSA or full grant for school fee to participate in educational trips outside Hong Kong.

Mr. Raymond Chung suggested that the OSA could assist in fund raising to expand the resources to be used on such purposes. He enquired about the number of students receiving grants. Mr. Yuen said that a total of 300 odd students were receiving grants for school fee, of whom more than 100 were receiving full grants. Mr. Raymond Chung noted that given the large number of students, it would not be financially practicable to subsidise all of them.

The Chairman said that the Fund was intended to be a long-term project. However the alumni had not been as keen as expected in supporting the work. The key, in his opinion, was in the OSA. It would be after the proper functioning and expansion of the OSA that the alumni would participate in the work of the OSA and the Fund in supporting the College. Annual fundraising campaign could be organised by the OSA at the appropriate time.

Mr. Raymond Chung expressed his disagreement. He was concerned with the fact that the OSA had insufficient financial resources to assist the underprivileged students. The OSA had to expand its resources to give those students an equal chance. It would be very difficult to judge when the time would be appropriate. In his opinion, fundraising should start immediately. It did not matter that it would be of a small scale. It must be started so that it could be expanded in scale.

The Chairman agreed that Mr. Chung's suggestion would be the ideal situation, and if there was a fundraising activity, he would give his full support. However, he pointed out that the OSA occasionally could not gather the

quorum for meeting, showing that alumni support was weak. He doubted if the OSA could manage to organise a fundraising activity given the lack of human resources. He repeated that if there were enough people, little effort would be required for fundraising.

Mr. Raymond Chung expressed his gratitude for the Chairman's suggestion. He stated that everything must start from a small scale. Even for the Fund, there were only a handful of donors.

The Chairman said it depended on whether the OSA had enough human resources to support such fundraising activities.

Mr. Benny Koo had reservations and said that it was at the time difficult for members of the Executive Committee of the OSA to put in additional time and effort.

Mr. Raymond Chung further pointed out that there were a few alumni who expressed their willingness to donate.

The Chairman added that a fundraising activity is not a pre-condition to raise fund. If any alumni want to donate money to the CCSC Alumni Foundation Fund, they are always welcome.

Miss Yvette Poon noted that to assist the underprivileged students, a large sum of money was not necessary. It was only by education that the underprivileged students could be best helped. In fact, there were many opportunities to learn in Hong Kong. It was not necessary to go abroad and the Fund's resources should be put on the basics. Tuition classes could be organised for such students so that they could have a stronger language foundation, which was essential for their study of all other subjects. They should also be encouraged to have a deeper understanding of our own place. Without a proper understanding of and concern for Hong Kong's problems, it would be putting the cart before the horse to go for educational trips abroad. The cultivation of an independent critical mind, capable of distinguishing right from wrong, could be done in Hong Kong.

The Chairman expressed his full agreement. He also acknowledged that there was much to be learned in Hong Kong, such as the education centres, museums and the eco-life parks, all of which involved little expenses. It also accorded the spirit of the College, which promoted frugality.

Mr. Tsoi Sze Yeung also expressed his agreement with Miss Poon.

Mr. Yuen explained the current policies of the College in that regards. The College organised an additional Chinese course of 8 hours for those students who were relatively weaker in Chinese language. Participation was voluntary and the parents had to pay a fee of less than \$400. The College also subscribed to iLearner, which was an online English learning tool. Participation was again voluntary for students of all levels, at a fee of \$150 a year. There was at the time no arrangement for mathematics.

Mr. William Chung supported the idea of organising tuition classes in principle. However, he was concerned whether such an idea would be supported by others, in particular teachers of the College. The ideal form of education would be to allow the students to seek their own ways of learning and tuition would be against such ideal. Moreover, it might imply that the teachers were not teaching well.

Mr. Yuen further elaborated the policies of the College. The College was, in principle, was against tuition as normal schooling, coupled with the students' own work, should be sufficient. However, the College did acknowledge that the students were not motivated enough and that in a large class, it would be impossible for the teachers to take care of every single student individually. Parents were understandably worried. Thus, the College agreed to organise classes to raise the students' interest and skills in learning. The Chinese course mentioned was named as an interest course. He further proposed that the Fund could assist the underprivileged students by allocating some money to subsidise them in joining these courses, conditional upon full attendance.

The Chairman agreed and suggested that the Fund would subsidise 10 students for \$400 each. There was no objection.

There being no further enquiries, Ms. Winnie Wong proposed and Mr. Benny Koo seconded the motion to approve and adopt the Activities Report for the year (2010 – 2011) of the Principal, Mr. Yuen Tze Lam, Joseph. There being no opposition, the motion was carried.

7. To Receive and Adopt the Financial Report of the CCSC Alumni Foundation Fund (2010 – 2011) of the Treasurer

Mr. Leung Sau Chi, Treasurer of the Fund, was unable to attend the meeting and Mr. Joseph Yuen presented the Financial Report on Mr. Leung's behalf.

Mr. Yuen first explained that additional expenditure was incurred after the Third Meeting. Hence, the opening balance was \$2,815.95 less than the closing balance as presented in the previous Financial Report, taking into account \$548, being the subsidies to the Community Services Team and \$2,267.95, being the subsidies to the disadvantaged students in extra-curricular activity participation in August 2010.

The subsidies for Community Services Team amounted to \$1,404.50, which was 40.5% above the budgeted amount. However, if it was looked at from a wider perspective, considering the SAGE Elder Academy, the learning trip to Yan Bei and the subsidies for Community Services Team collectively, all being of similar nature, the actual expenditure was only \$228.50 above the budgeted amount.

The subsidies to the Red Cross Youth Team amounted to \$1,030, but further expenses were expected after this meeting, in August 2011.

For the DVDs purchased, the library had in its collection most of the corresponding books. Also, there were grants from the Education Bureau for the purchase of books. Therefore, only about half of the budgeted amount was used.

The Chairman noted that the total expenditure as reported in the Financial Report was \$59,627.50. It included an amount of \$34,530, being the investment in the Lunar New year Fair Stall. The investment had been recouped. The real expenditure was in fact \$25,097.50. The income of the year, excluding the recoument of investment, was \$25,408.20. Therefore, the Fund managed to break-even in the previous year.

The Chairman told the rest of the Committee that if any person would like to donate money to the Fund, one could do so anytime. He further requested the rest of the Committee to follow up actively if they happened to come across any person who indicated an interest to make a donation.

Mr. Raymond Chung said that he had dual capacity, as a member of both the Fund and the OSA Executive Committee. He had concerns as to which capacity to use when he would later try to solicit donations.

The Chairman indicated his wish that money be donated into the Fund.

Mr. Raymond Chung commented that it was not necessary for the donation to be channelled to the Fund. The functions of the Fund were limited in scope. If the money was in the OSA, it could be used in various different purposes, such as the purchase of any equipment for the College.

The Chairman had no objection to it, but suggested that if one wished to make a donation with no specific purpose, the donation should be made to the Fund.

Mr. Dixon Co pointed out that the functions of the Fund and the OSA overlapped to a certain extent. The OSA was the officially recognised body. All alumni at the moment were made members of it. It was the body selected to elect the Alumni School Manager. The Alumni School Manager was under a duty to report to it. The OSA, being established much earlier than the Fund, should receive a greater authority. If a donation was to be made without a specific purpose, it should, in his opinion, be made to the OSA. If the OSA was to agree with the Fund's work, it could channel part of the money to the Fund.

Mr. Benny Koo said that in his opinion, OSA should focus more on the hardware of the College while the Fund should focus on the development and growth of our schoolmates. The donors of the OSA and of the Fund were quite different.

Mr. Raymond Chung noted that the role was well defined in the Constitution of the OSA. However, there were limited human resources to support any large scale fundraising for the OSA, so that there had been no significant breakthrough in the OSA's work. He suggested that fundraising of the OSA

should be done by two means, one active and one passive. The OSA could organise activities to actively solicit donations. It could also invite donations in its website throughout the year, as a way of passive fundraising.

The Chairman responded that both the OSA and the Fund were there to serve the College. There should be no conflict between them. The main issue was not where the money should go. The key, he repeated, was the alumni themselves. If more alumni are eager to participate and to run the affairs of the OSA and the Fund, they could be relied upon to sort out the matters. The main direction of the Fund and the OSA's work should attract and gather more alumni in participating the OSA's and the Fund's affairs.

Mr. William Chan expressed his opinion that the key function of the OSA should be to enhance the fellowship among alumni.

The Chairman said a good sense of fellowship was the pre-condition for a successful fundraising. The work of the OSA last year represented a good start.

Mr. Tsoi Sze Yeung added that transparency was also important. The donors must be told where the money would go.

The Chairman agreed. He noted that the financial reports would be posted online. There was also no administration charge in the Fund.

Mr. Raymond Chung suggested that the layout of the Financial Report be amended, so that the balance brought forward would not be included as an income. Amendments were accordingly made.

There being no further enquiries, Ms. Fok Suk Han proposed and Mr. Tsoi Sze Yeung seconded the motion to receive and adopt the financial report of the CCSC Alumni Foundation Fund (2010 – 2011) of the Treasurer. There being no opposition, the motion was carried.

8. To Discuss the Activities to be Organised in the Coming Year

Mr. Yuen reminded the Committee that in the coming year, the last batch of the students under the old education system and the first batch of those under the new system would both go for public examinations. Teachers' workload would be significantly increased in the coming year. He suggested not to introduce any substantial change to the original plan. New activities could be introduced one year after.

The Chairman proposed that the moral education talks be expanded in scope to cover also national education and democracy. In particular, it would be the 100th anniversary of the 1911 Revolution in China. History talks on that theme could be organised so that students could have reflections on the Revolution and think about how to better serve our country. Organising talks would probably not burden the teachers significantly.

The Chairman then invited suggestions for activities to better promote respect for teachers. He asked about the Chief Executive's Award for Teaching Excellence and suggested the Fund might provide subsidies for nomination.

Mr. Yuen explained that the Award had not been popular among teachers of the College. After being nominated, the candidates would have to prepare a project to be assessed. If they were presented the Award, they would need to attend the functions organised by the Government. These would bring additional burden to the teachers and distract them from their normal teaching.

Mr. Tsoi Sheung Kai noted that some schools were said to link the teachers' remuneration to the students' performance in public examinations.

Mr. Yuen replied that it would not be fair to do so and the College was in opposition of such practice. Students' performance could be affected by many different factors, of which teachers' effort was just one. Moreover, such a remuneration plan would not be able to adequately recognise the effort of the teachers teaching junior students. Their efforts were essential in building a sound foundation for the students to receive more advanced education.

Mr. Benny Koo suggested that the Fund could delegate the task to the students and allow them to design an activity to promote respect for teachers.

Mr. Yuen agreed and said the Students' Association could be entrusted with the task.

All others agreed.

Ms. Fok Suk Han told the Committee that she had received complaints from students that there were too few dictionaries in the College. It was hoped that there could be one dictionary in each classroom.

The Chairman acknowledged that this could be an obstacle for the students to learn and proposed that subsidies be given to the College to purchase one English and one Chinese dictionary for each classroom.

Mr. Tsoi Sheung Kai suggested that funds from the Education Bureau should be first looked for.

Mr. Yuen explained that the dictionaries were all kept in the library. If they were placed in the classroom, security problems might arise.

The Chairman agreed that security was a real issue. He proposed that the library collection be reviewed to check if there were enough dictionaries and if not, subsidies of \$5,000 be made to the College for the dictionaries to be purchased. It was agreed by all.

Mr. Lawrence Li suggested that the history talks could be organised by the History Society of the College. It was agreed by all.

It was concluded that all activities of the previous year would be retained. The moral education talk would be expanded in scope to cover national education, history and democracy. The thank you notepad would be changed to a larger scale activity to be organised by the Students' Association to promote respect for teachers. Subsidies for Chinese interest course and for dictionaries would be added.

There being no further enquiries, Miss Winnie Wong proposed and Mr. Benny Koo seconded the motion to adopt the activities plan. It was carried with no opposition.

9. To Discuss the Allocation, Management and Administration of the Fund for the Coming Year (2010 – 2011)

The Chairman proposed the budget to be as follows:

| | |
|---------------------------------------------------------|---------------|
| CCSC Alumni Foundation Fund Outstanding Service Award | 2,000 |
| CCSC Alumni Foundation Fund Commendable Service Award | 1,000 |
| CCSC SAGE Elder Academy | 1,000 |
| Service Learning Trip to China | 5,000 |
| Subsidies for Community Services Team | 2,000 |
| Subsidies for Red Cross Youth Team | 2,000 |
| Education Talk | 4,000 |
| Annual Drama Subsidies | 1,000 |
| History Role-play Competition | 2,000 |
| Subsidizing Drama Tickets for Dramas with Moral Values | 2,500 |
| Purchase of DVDs of Great Films and Related Books | 1,000 |
| Star of CCSC Award | 500 |
| Respect Teachers Campaign | 2,000 |
| Subsidizing Disadvantaged Students in ECA Participation | 5,000 |
| Outstanding English Ambassador Award | 400 |
| Investment in Entrepreneur Projects | 40,000 |
| Subsidies for Chinese Interest Course | 4,000 |
| Subsidies for Dictionaries | 5,000 |
| <u>Total</u> | <u>80,400</u> |

Mr. Dixon Co proposed and Ms. Winnie Wong seconded the motion to adopt the budget. There being no opposition, the motion was carried.

10. Any Other Business

There was no other business.

11. Date, Time and Venue of the Next Meeting

The Chairman suggested, and it was agreed, that without special circumstances, the next meeting be held in late July or early August, 2012.

12. Adjournment of the Meeting

There being no further business, the meeting was adjourned at 6:00 pm.

Respectfully submitted by,

Ms. WONG Chi Fong, Winnie
Honorary Secretary
CCSC Alumni Foundation Fund Management Committee

Approved by,

Mr. HUI Tin Fook, David
Chairman, CCSC Alumni Foundation Fund Management Committee