

**CHEUNG CHUK SHAN COLLEGE ALUMNI FOUNDATION FUND
MANAGEMENT COMMITTEE**

Minutes of the 7th Meeting

Held on Saturday, 26th July, 2014

In Geography Room, Cheung Chuk Shan College

Members Present

Mr. HUI Tin Fook, David (Chairman)
Mr. LEUNG Sau Chi (Honorary Treasurer)
Mr. CHAN Hau Wing, Wilson
Mr. CHUNG Yik Cheung, Raymond
Mr. AU Chun Keung
Mr. KOO Fong Ngai, Benny
Mr. LI Yi Lut (Secretary)

Honorary Advisors Present

Mr. YUEN Tze Lam, Joseph
Miss WONG Chi Fong, Winnie
Miss FOK Suk Han

In Attendance

Mr. CHAN Chun Chung (Honorary Auditor)
Mr. MARK Siu Man
Mr. YIU Yuk Cheung, Danny
Miss LAM Shuk Kum, Rosanna
Miss MOK Yuet Wah

Members/Honorary Advisors Absent with Apology

Mr. CHAN Chuen Wing
Mr. CO Yau Tik, Dixon
Mr. CHEUNG Kui Tong, Raymond
Mr. TSOI Sheung Kai
Mr. TSOI Sze Yeung
Miss NG Lai Chu, Wendy
Miss YAN Ming Yuk
Mr. KWOK Chun Chai, Johnny.

Documents Laid on Table (Reproduced as Appendices)

Agenda of the 7th Meeting (Appendix 1)

Minutes of the 6th Meeting (Appendix 2)

Principal's Activities Report, 2013-14 (Appendix 3)

Financial Report, 2013-14 (Appendix 4)

CCSC Alumni Foundation Fund's List of Donation (as of 24 July, 2014) (Appendix 5)

Proposed Expenditure for 2014-15 (Appendix 6)

1. Welcoming Speech and Introduction by the Chairman

The Chairman welcomed and expressed his gratitude to all those present at the meeting of Cheung Chuk Shan College Alumni Foundation Fund Management Committee (hereinafter the "Committee").

2. Roll Call of Attendance and Apologies from Non-Attendance

Roll call was taken.

The Chairman welcomed Mr. Yiu, representative of the Parent-Teacher Association of Cheung Chuk Shan College (hereinafter the "College"); teachers, namely, Mr. MARK, Miss LAM, Rosanna and Miss MOK; and alumnus Mr. CHAN, Wilson.

3. To Receive and Adopt the Agenda of 7th Meeting (Appendix 1)

There being no objection, the agenda was received and adopted.

4. Speech by Mr. LEUNG, S.C.

Mr. LEUNG shared his view on the future development of the Cheung Chuk Shan College Alumni Foundation Fund (hereinafter the "Fund").

5. To Put Forward a Motion of Thanks to Mr. LEUNG, S.C. for His Contribution to the Fund

Mr. HUI, David proposed and Miss WONG, Winnie seconded the motion. There being no objection, the motion was carried.

6. To Accept the Resignation of Mr. CO Yau Tik, Dixon as the Secretary of the Committee

Mr. KOO, Benny proposed and Miss WONG, Winnie seconded the motion of thanks to Mr. CO for his contribution. There being no objection, the motion was carried.

7. To Discuss the Appointment of Secretary of the Committee, Namely, Mr. LI Yi Lut

Mr. YUEN, Joseph proposed and Miss WONG, Winnie seconded the motion to appoint Mr. LI as the Secretary of the Fund. There being no objection, the motion was carried.

8. To Confirm the Minutes of the 6th Meeting Held on 27th July, 2013 (Appendix 2)

Mr. YUEN, Joseph proposed and Mr. CHAN, Wilson seconded the motion to confirm the minutes of the 6th Meeting. There being no objection, the motion was carried.

9. To Discuss the Matters Arising

9.1. Reorganization of the Old Students' Association (hereinafter the "OSA")

Mr. KOO, Benny raised his concern of recruiting executive committee members of the OSA and proposed that OSA might ask famous alumnus, e.g. 達哥 to help with promoting and raising the popularity of the OSA among

the current students and alumni of the College.

Mr. HUI, David suggested that current teachers of the College could help the OSA and the Fund with recruiting new committee members.

9.2. Communication between the Fund and the OSA

Mr. KOO, Benny, the Alumni Manager of the College, concluded that the appointment of the Chairman of the OSA as the member of the Committee has bettered the communication of the Fund and the OSA.

10. To Receive and Adopt the Principal's Activities Report, 2013-14, of the Principal, Mr. AU Chun Keung

Mr. AU presented to the Committee the Principal's Activities Report, 2013-14 and the details could be found in Appendix 3.

The Chairman put forward his concern about the profit rate of the Fund's investment in the businesses run by the current students of the College in the Lunar New Year Fair.

Mr. AU replied that the said Fair yielded a profit rate of about 20% in the past few years.

Mr. YUEN, Joseph proposed and Mr. YIU seconded the motion to approve and adopt the Principal's Activities Report, 2013-14 of the Principal, Mr. AU Chun Keung. There being no objection, the motion was carried.

11. To Receive and Adopt the Financial Report, 2013-14 of the Fund of the Treasurer

Mr. AU, the Principal, on behalf of Mr. LEUNG, the Treasurer, presented to the Committee the Financial Report, 2013-14 and the details could be found in Appendix 4. Mr. Au explained that the report was not finalized since the trip to Yanbei, China was pending.

Mr. HUI, David, drew the attendees' attention to the list of donation (Appendix 5) and expressed his gratitude to all the donors.

Mr. YUEN, Joseph proposed and Miss WONG, Winnie seconded the motion to approve and adopt the Financial Report, 2013-14, of the Treasurer. There being no objection, the motion was carried.

12. To Discuss the Activities to be Organized and the Allocation and Administration of the Fund in the School Year 2014-15

Mr. AU, the Principal, proposed the plan for 2014-15 and the details could be found in Appendix 6.

Compared to previous year (2013-14):

- (1) The budget for History Role-play Competition (item 9) will be increased by \$2,000;
- (2) The subsidies to disadvantaged students in ECA participation (item 12) will be increased by HK\$45,000 to HK\$50,000;
- (3) A new programme "Workshop on Careers Exploration" (item 19) will be organized;
- (4) \$3,000 will be allocated to subsidize the current students of the College for the purchase of consumables for Lunar New Year Fair.

Mr. YUEN, Joseph proposed to increase the budgets for English Language Learning Project (item 14) and Chinese Language Learning Project (item 16). His proposal was agreed by all.

Mr. HUI, David and Mr. YUEN, Joseph proposed to collect good articles of students for publication. Miss Mok suggested instead uploading the compositions to a specific site for the reference of students. The proposal was agreed by all.

Mr. CHAN, Wilson suggested a handsome sum be spared for hiring tutors for Chinese or English debate. The Chairman added that the College shall consider hiring alumni. Their suggestions were concurred by all.

Mr. HUI, David suggested that the profit derived from investment in Lunar New Year Fair be retained in the College. Mr. YUEN, Joseph, however, suggested that

the College may not hold the profit in hands due to the Education Bureau's policy. Instead, he proposed that the profit could be donated to the current students of the College who will run the business in the Lunar New Year Fair in the coming school year. His proposal was agreed by all.

Miss LAM, Rosanna proposed that a new scholarship shall be created and granted to those 5** awardees in the HKDSE examination. The proposal was not adopted owing to financial consideration.

Mr. CHAN, Wilson proposed and Mr. YUEN, Joseph seconded the motion to adopt and approve the proposed budget for the School Year 2014-15. There being no objection, the motion was carried.

13. To Discuss the Structure of the Management Committee

Mr. YUEN, Joseph suggested the Chairman of the Parent-Teacher Association be admitted to the Committee.

Mr. HUI, David suggested recruiting newly retired teachers as the members of the Committee.

14. To Discuss Alumnus Mr. CHAN Chuen Wing's Suggestions on Promoting the Fund

The Committee appointed Mr. CHAN, Wilson to follow up the suggestions.

15. To Accept the Resignation of Miss POON Wai Yee, Yvette as the Honorary Advisor of the Fund

Mr. YUEN, Joseph proposed and Miss WONG, Winnie seconded the motion of thanks to Miss POON for her contribution. There being no objection, the motion was carried.

16. To Accept the Resignation of Mr. HUI Tin Fook, David as the Chairman of the Fund

Mr. HUI, David took the opportunity to express his gratitude to Mr. YUEN, Joseph, Mr. AU, and Miss HUI, Nancy, for their support in the past few years.

The Committee appointed Mr. HUI, to be the Honorary Advisor of the Fund.

Mr. YUEN, Joseph proposed and Miss WONG, Winnie seconded the motion of thanks to Mr. HUI, David for his contribution. There being no objection, the motion was carried.

17. To Discuss the Appointment of Mr. CHUNG Yik Cheung, Raymond as the Chairman of the Fund

Mr. YUEN, Joseph proposed and Miss WONG, Winnie seconded the motion to appoint Mr. CHUNG, Raymond as the Chairman of the Fund. There being no objection, the motion was carried.

18. Any Other Business

There was no other business.

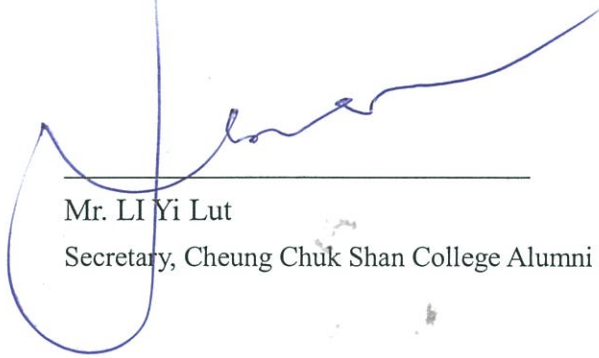
19. Date, Time, and Venue of Next Meeting

The next meeting will be held on Saturday, 22nd August, 2015 in the College.

20. Adjournment of the Meeting

The meeting was adjourned at 17:45.

Respectfully Submitted by,



Mr. LI Yi Lut

Secretary, Cheung Chuk Shan College Alumni Foundation Fund Management Committee

Approved by,



Mr. HUI Tin Fook, David

Chairman, Cheung Chuk Shan College Alumni Foundation Fund Management Committee